

NEMZETI KÖZSZOLGÁLATI EGYETEM

Államtudományi és Közigazgatási Kar
Közigazgatási Szaknyelvi Vizsgaközpont

WRITING B2 SET 1 – SAMPLE ANSWER

TASK 1- FORMAL EMAIL

You are Anna/András Kiss. You work for the EU Commission's Office for Infrastructure and Logistics in Brussels. You received a complaint from a journalist (Jean Deboutte) accredited to the main European institutions in Brussels. He suffers from a serious disability and is complaining about not enough parking spaces available for disabled people around the buildings of both the Commission and the Council.

 Write a formal email to answer the complaint in 150-180 words.

Include the following points:

- the tools the institutions may have to help the disabled,
- the steps the institutions have taken to solve the problem,
- the ways how the public finds out about the changes/solutions.

Dear Mr. Deboutte,

I am writing to you regarding your complaint about the accessibility of our institutions in Brussels. First, let me say I am deeply sorry that you had to face difficulties while working at our institution. We take the inclusion of disabled colleagues very seriously.

In 2016 we increased the quota of required disabled parking spots around our buildings by 15%. Simultaneously, we doubled the fine for anyone using these spots unduly. We are constantly improving our telecommunications infrastructure so that - when physical presence is not necessary or somehow not feasible, journalists can telework via a secure connection. Also, after an individual assessment, we can provide you with a valet-like service where a member of our team could park and prepare your car for you.

Please, let me know if this solution interests you so that I could provide you with the right form. We include every development on these matters in our weekly email newsletter, you can also indicate here if you would like to subscribe. Naturally, if you have any further questions or propositions, I'm at your disposal.

Best regards,

Anna/András Kiss

187 words




WRITING B2 SET 1 – SAMPLE ANSWER

TASK 2- ESSAY

To what extent do you agree with the statement below?

'Governments have the right to censor the internet.'

 **Write an opinion essay of 150-180 words.**

Give reasons, support your arguments and provide a conclusion at the end. Make sure you state your arguments in a logical way.

In your essay consider the following points:

- the growing pressure to respond to security challenges,
- some moral tasks of governments,
- censoring the Internet vs Internet access being a human right.

Governments have the tendency of not being able to keep up with the current needs of modern times. At the dawn of the world wide web this network represented freedom and any governmental interference meant an intrusion and a violation of privacy. Decades later the internet became an indispensable part of our lives where we conduct many of our business and private matters.

First of all, security challenges - such as viruses, hackers, data phishing - can only be faced efficiently by working together closely at a governmental level. Governments have a responsibility to protect their citizens by regulating the space that pose a risk to their privacy, safety and constitutional rights.

It is, however, essential that this control is executed with due care and in accordance with the European and international best practices and agreements. Governments do not have the right to violate basic human rights provided by the Charter of Fundamental Rights or constitutions. Many examples from recent years have shown that this once innocent space can be corrupted and used against individuals and entire nations as well, therefore, it is necessary that governments pay close attention to this issue.

192 words